



MINUTES

HPC Bi-Monthly Meeting No. 41

Ref: 16-HPC-1582

- Date:** Thursday, 8 September 2016
- Start Time:** 9.30am
- End Time:** 2.30pm
- Location:** Health Performance Council Office Conference Room
Unit 6, 60 Hindmarsh Square, Adelaide
- Purpose:** Bi-monthly meeting
- Chaired by:** Mary Patetsos (Acting Chairperson)
- Members present:** David Roder, Debra Kay, Jennene Greenhill, Lisa Jackson Pulver, Rick Callaghan, Stephen Duckett
- HPC Secretariat:** Jane Austin, Jill Fraser, Michelle Jones, Nick Cugley
- Invited guests:**
- 11:00 – 11:30am**
- Commissioner Chris Burns, SA Mental Health Commission
- 12:15 – 12:45pm**
- Hon Jack Snelling MP, Minister for Health
 - Paul Marcuccitti, Senior Ministerial Adviser
- 1:30 – 2:00pm**
- Skye Jacobi, Executive Director, Policy and Governance, SA Health
 - Michele McKinnon, Director, Safety and Quality, SA Health
- 2:00 – 2:30pm**
- Vickie Kaminski, Acting CE, SA Health
- Apologies:** Steve Tully (HPC Chairperson), Brett Rowse (HPC member)
- Agenda Items:**
- 1.0 Previous minutes – HPC Bi-Monthly Meeting No. 40 – 14 July 2016.
 - 2.1 HPC standing items - Chair's communication meetings
 - 2.2 HPC standing items - Member updates
 - 2.3 HPC standing items - HPC Secretariat update report
 - 3.0 Correspondence - Incoming/Outgoing
 - 4.0 Meeting dates
 - 5.0 HPC Annual Report
 - 6.0 11:00 – 11:30am - Invited guest: Commissioner Chris Burns, SA Mental Health Commission
 - 7.1 2016 Revisit HPC Review of Country HACs' Governance

Arrangements 2011

- 7.2 Review of CHSALHN Aboriginal Community and Consumer Engagement (ACCE) Strategy
- 8.0 HPC's 4-Yearly Review (2015-2018)
- 9.1 Preparation for meeting with the Minister for Health
- 9.2 12:15 – 12:45pm – Invited guests: The Hon Jack Snelling MP, Minister for Health and Paul Marcuccitti, Senior Ministerial Adviser
- 10.0 HPC's monitoring SA Health's implementation of Transforming Health
- 11.0 HPC's watching brief on 'What's working, What's not' HPC 4-Yearly Review (2011-2014)
- 12.0 Preparation for meeting with Vickie Kaminski, Acting CE, SA Health
- 13.0 1:30 – 2:00pm – SA Health Executive update
- 14.0 2:00-2:30pm – Invited guest: Vickie Kaminski, Acting CE, SA Health

Outcomes:

Welcome and other business
<p>Welcome, new members, and new HPC office</p> <ul style="list-style-type: none"> • Mary Patetsos (Acting HPC Chairperson) opened the meeting by acknowledging that the HPC meets on Kaurua Land. • Mary Patetsos, on behalf of the HPC and Secretariat, welcomed new members Debra Kay, Jennene Greenhill and, in absentia, Brett Rowse to the first bi-monthly meeting since their appointment. Mary also congratulated other members on their continuing appointments for a second term. • HPC thanked Secretariat staff for their efforts in preparing the first bi-monthly meeting in the new office at 60 Hindmarsh Square.
1.0 Previous minutes
<ul style="list-style-type: none"> • Members confirmed the minutes of bi-monthly meeting number 40 held on 14 July 2016 as a true and correct record of the meeting. • Members discussed the posting of confirmed minutes on the HPC website but deferred a decision.
2.1 HPC standing items - Chair's communication meetings
<ul style="list-style-type: none"> • HPC noted the Chair's communication meetings.
2.2 HPC standing items - Member updates
<ul style="list-style-type: none"> • Mary Patetsos circulated a copy of the SA Health risk register to members for noting. The HPC noted that the risk register is not for wider distribution. • Rick Callaghan updated the HPC on improving health status and health outcomes for Aboriginal prisoners in South Australia. Rick will follow up with SA Health and Correctional Services for measures of progress in Aboriginal prisoner health and report back at the November 2016 bi-monthly meeting. • HPC noted the Aboriginal Leaders' Forum has nominated Aboriginal prisoner health as a priority topic.
2.3 HPC standing items - HPC Secretariat update report
<ul style="list-style-type: none"> • HPC noted the Secretariat update. • HPC discussed holding a bi-monthly meeting in 2017 off-site. • HPC agreed to produce a refreshed HPC consumer/stakeholder engagement strategy.
3.0 Correspondence - Incoming/Outgoing
<ul style="list-style-type: none"> • HPC noted the incoming and outgoing correspondence since the last meeting on 14 July 2016.
4.0 Meeting dates
<ul style="list-style-type: none"> • HPC noted the remaining 2016 bimonthly meeting date on 10 November 2016. • HPC endorsed the 2017 dates.

<ul style="list-style-type: none"> • HPC agreed to invite Professor Paddy Philips, Chief Medical Officer, SA Health to the November 2016 bi-monthly meeting.
<p>5.0 HPC Annual Report</p>
<ul style="list-style-type: none"> • HPC noted the tabled 2015-16 Annual Reporting Compliance Check provided by SA Health Liaison Services in Finance and Corporate Services. • HPC agreed to forward any updates or corrections to the draft annual report content to the Secretariat by 9 September 2016. • HPC agreed to add an extra column in Appendix 4 that lists the web address of where HPC publications can be downloaded. • The Secretariat agreed to use the wording from the HPC Annual Report 2014-15 recognising Torres Strait Islander people, as follows: <i>The Health Performance Council recognises Aboriginal and Torres Strait Islander people as two separate groups. However, for the remainder of this document we refer to Aboriginal people in recognition that Aboriginal people are the original inhabitants of South Australia. We also acknowledge the complexity and diversity of the Aboriginal communities of South Australia, recognising each has its own beliefs and practice.</i>
<p>6.0 Invited guest: Commissioner Chris Burns, SA Mental Health Commission</p>
<p>Commissioner Chris Burns joined the meeting from 11:00 – 11:30am.</p> <p>Key themes:</p> <ul style="list-style-type: none"> • SA Mental Health Plan will be released in October 2017. It will include prevention and early intervention and have a focus on whole-of-community mental wellbeing. This is intended to build a concept of “mental wealth” in South Australia. • Focus of work on making the plan evidence-based and its progress measurable. An evaluation plan will be released with the plan. • Awareness of “stakeholder fatigue” in mental health space. Groups feel over-consulted in the past but see no return. • Members discussed with Chris how the HPC’s products can complement the Commission’s work through the 4-Yearly Review (2015-2018), <i>State of Our Health</i> and focus on monitoring differential outcomes for specific population groups such as Aboriginal people and Country SA residents.
<p>7.1 2016 Revisit HPC Review of Country HACs’ Governance Arrangements 2011</p>
<ul style="list-style-type: none"> • Stephen Duckett agreed to continue as project sponsor with support from Mary Patetsos and Jennene Greenhill. • HPC noted the terms of reference.
<p>7.2 Review of CHSALHN Aboriginal Community and Consumer Engagement (ACCE) Strategy</p>
<ul style="list-style-type: none"> • HPC endorsed the terms of reference, subject to the following changes: <ul style="list-style-type: none"> ○ Increase membership from 9 to 12 and allow for male/female representatives ○ Seek advice on wording that recognises Torres Strait Islander people in the document. ○ First meeting be face-to-face ○ Include as topic for discussion at the next Aboriginal Leaders’ Forum.

8.0 HPC's 4-Yearly Review (2015-2018)
<ul style="list-style-type: none"> HPC noted the 4-Yearly Review (2015-18) program status report.
9.1 Preparation for meeting with the Minister for Health
<ul style="list-style-type: none"> HPC prioritised topics for discussion with the Minister for Health.
9.2 Invited guests: The Hon Jack Snelling MP, Minister for Health and Paul Marcuccitti, Senior Ministerial Adviser
<p>The Hon Jack Snelling MP, Minister for Health and Paul Marcuccitti, Senior Ministerial Adviser joined the meeting from 12:30 – 1:00pm.</p> <p>Key themes:</p> <ul style="list-style-type: none"> The Minister encouraged openness of data and better use of the data the health system collects so clinicians, researchers and decision-makers can drive system change and innovation. South Australia is participating in the <i>Cumberland Initiative</i> using simulation and modelling of healthcare scenarios to improve quality of care delivery. New Royal Adelaide Hospital and Electronic Patient Administration System (EPAS) will continue as priorities for SA Health. The Minister noted HPC plays a role in monitoring SA Health's implementation of Transforming Health, especially with its focus on monitoring differential outcomes for specific population groups. The Minister noted value in linking with other analytical capacities such as SA Academic Health Sciences and Translation Centre and South Australian Health and Medical Research Institute (SAHMRI).
10.0 HPC's monitoring SA Health's implementation of Transforming Health
<ul style="list-style-type: none"> HPC noted the Secretariat's summary of outcomes of the SA Academic Health Sciences and Translation Centre/SA Health workshop held on 3 August 2016, including workshop material. Mary Patetsos and Debra Kay agreed to be HPC project co-sponsors with Rick Callaghan assisting with Aboriginal issues. HPC noted update of HPC's Transforming Health hospital inpatient activity indicators with 2015-16 data and additional specific population group: Inpatients in older age groups (65+ years). HPC endorsed keeping inpatients in older age groups (65+ years) as a specific population groups for monitoring differential outcomes. HPC noted updated HPC's Transforming Health hospital inpatient activity indicators do not include any other surgical activities. Early scoping of hospital inpatient activity concluded there is insufficient volume of activity to support specific population group analysis of hip and knee replacement or fractured neck of femur procedures. HPC agreed to develop the <i>Rate of Consumer Complaints</i> analysis in consultation with SA Health Safety and Quality Unit, and present results to HPC for endorsement. HPC agreed in principle to post the September update of HPC's Transforming Health hospital inpatient activity indicators to the HPC website after (1) a quality assurance process that provides review prior to posting; (2) without the '<i>Rate of Consumer Complaints</i>' graph that is still under development; and (3) with a project communications plan that includes producing a stand-alone statistics report about HPC's monitoring implementation of Transforming Health. HPC agreed the quality assurance process would provide review prior to finalisation so there is consultation with the Acting Deputy Chief Executive Transforming Health, SA Health to

check the conclusions based on data, highlight areas requiring clarification to avoid potential misinterpretation and to ensure language used is clear, consistent and objective.

- HPC agreed the Secretariat will work with HPC Project Sponsors and Stephen Duckett to scope and test how the council might approach monitoring staff and patient experience outcomes.
- HPC requested the project Monitoring Implementation of Transforming Health as a standing item.

11.0 HPC's watching brief on 'What's working, What's not' HPC 4-Yearly Review (2011-2014)

- HPC noted the first draft of SA Health's annual update report in response to the HPC's 2014 report, *What's Working What's Not*, tabled at the meeting by Michele McKinnon, Director, Safety and Quality, SA Health.
- HPC agreed to provide feedback to Michele McKinnon via the Secretariat to develop a final agreed annual update report.
- HPC agreed to discuss at the November bi-monthly meeting.

12.0 Preparation for meeting with Vickie Kaminski, Acting CE, SA Health

- HPC noted the priority topics for discussion with Vickie Kaminski, Acting CE, SA Health.

13.0 SA Health Executive update

- HPC noted the updates from Skye Jacobi and Michele McKinnon, including Michele's demonstration of SA Health's Local Health Network (LHN) Analytics and Reporting Service (LARS) quality and safety indicator dashboard.

14.0 Invited guest: Vickie Kaminski, Acting CE, SA Health

Vickie Kaminski joined the meeting from 2:00 – 2:30pm.

Key themes:

- Improvements in service delivery now being realised from Transforming Health in the Northern Adelaide Local Health Network (NALHN) and plans progressing well for transformation of services in the Southern Adelaide Local Health Network (SAHLN).
- Considerations for Transforming Health: How to measure access, how to modify models of care for specific population groups and how to include consumer voice with access and equity.
- Next steps in Transforming Health (long term): Expand to include primary and community care, expanding to Country SA and more emphasis on management of chronic disease rather than surgical interventions.

Responsibilities Taken:

Agenda Item	Responsible party	Action	Due date
1.0 Previous minutes	HPC Secretariat	<ul style="list-style-type: none"> • Add agenda item of making HPC confirmed minutes available via the HPC website to November 2016 bi-monthly meeting. 	10 Nov 2016

2.2	HPC standing items - Member updates	HPC Secretariat	<ul style="list-style-type: none"> Add member update from Rick Callaghan on Aboriginal prisoner health to the agenda for the November 2016 bi-monthly meeting. 	10 Nov 2016
2.3	HPC standing items - HPC Secretariat update report	HPC Secretariat	<ul style="list-style-type: none"> Draft a refreshed HPC consumer/stakeholder engagement strategy to take to HPC for endorsement. 	10 Nov 2016
4.0	Meeting dates	HPC Secretariat	<ul style="list-style-type: none"> Invite Professor Paddy Philips, Chief Medical Officer, SA Health to the November 2016 bi-monthly meeting. 	10 Nov 2016
5.0	HPC Annual Report	HPC members	<ul style="list-style-type: none"> Advise Secretariat of any text changes in the draft annual report. 	9 Sep 2016
		HPC Secretariat	<ul style="list-style-type: none"> Add extra column in Appendix 4 that lists web address for HPC publications 	30 Sep 2016
7.2	Review of CHSALHN Aboriginal Community and Consumer Engagement Strategy	HPC Secretariat	<ul style="list-style-type: none"> Make agreed changes to Terms of Reference. 	30 Sep 2016
		HPC Secretariat	<ul style="list-style-type: none"> Include as topic for discussion at the next Aboriginal Leaders' Forum. 	30 Sep 2016
10.0	HPC's monitoring SA Health's implementation of Transforming Health	HPC Secretariat	<ul style="list-style-type: none"> Consult with SA Health Safety and Quality Unit on the Rate of Consumer Complaints analysis. 	10 Nov 2016
		HPC Secretariat	<ul style="list-style-type: none"> Design and conduct a quality assurance process for analysis of hospital inpatient activity indicators (except consumer complaints analysis) presented to the September 2016 HPC meeting including a review with Acting Deputy Chief Executive Transforming Health, SA Health to check the remaining indicators. 	10 Nov 2016
		HPC Secretariat	<ul style="list-style-type: none"> Develop a project communications plan. 	10 Nov 2016
		HPC Project Sponsors and Secretariat	<ul style="list-style-type: none"> Draft a stand-alone statistics report about HPC's monitoring implementation of Transforming Health and post to the HPC website in line with the communications plan Scope and test how the council 	10 Nov 2016

	HPC Project Sponsors and Secretariat HPC Secretariat	might approach monitoring staff and patient experience outcomes • Add Monitoring Implementation of Transforming Health as a standing item for future bi-monthly meetings.	10 Nov 2016 10 Nov 2016
11.0 HPC's watching brief on 'What's working, What's not' HPC 4-Yearly Review (2011-2014)	HPC and HPC Secretariat HPC Secretariat	• HPC agreed to provide feedback to Michele McKinnon via the Secretariat to develop a final agreed annual update report. • Add discussion of SA Health's update report to the agenda for the November bi-monthly meeting.	23 Sep 2016 10 Nov 2016

Updates from Previous Meeting (if any):

Details	Responsible party	Progress-to-date and next steps
Nil		

Unresolved Issues/Details to be addressed:

Unresolved Issue	Responsible party	Next steps to be taken
Nil		

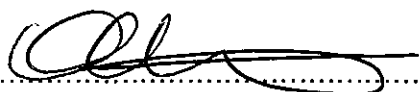
Date of next meeting:

Date: Thursday 10 November 2016

Time: 9:30am - 2:30pm

Venue: HPC offices, ground floor, Unit 6, 60 Hindmarsh Square, ADELAIDE

I certify that this is a true and accurate record of the meeting outcomes:



Mary Patetsos
Deputy Chairperson, Health Performance Council

Date: 10/11/2016