

MINUTES



Government of South Australia
Health Performance Council

Health Performance Council meeting number 57

Ref: 20-HPC-2099

- Date and time:** Thursday, 28 November 2019, 9.30am–2.30pm
- Location:** Health Performance Council conference room, 60 Hindmarsh Square, Adelaide
- Purpose:** Health Performance Council meeting
- Chaired by:** Steve Tully
- Members present:** Brett Rowse, Ellen Fraser-Barbour, David Roder, Jennene Greenhill, Stephen Duckett
- HPC Secretariat:** Jane Austin (Director), Andrew Wineberg, Nicholas Cugley
- Invited guests in attendance:** John Slater, Director of Health Economics and Analytics, Department for Health and Wellbeing
- Apologies:** **Members:** Mary Patetsos (Deputy Chair), Lisa Jackson Pulver, Rick Callaghan
Guests: Don Frater, Deputy Chief Executive SA Health
- Agenda items:**
- 1.0 Register and declaration of interests
 - 2.0 Minutes from previous meeting (13 September 2019)
 - 3.0 Responsibilities taken and updates from previous meeting
 - 4.0 Progress on advice in 4-Yearly Review (2018) and government response
 - 5.0 Progress of the *Health Care (Governance) (No. 2) Amendment Bill 2019*
 - 6.1 HPC's audit program outline and key projects in years 2019 and 2020
 - 6.2 HPC's audit program — Commonwealth Fund International Health Survey
 - 7.0 HPC's audit program — Hotspots of potentially preventable hospital admissions
 - 8.0 HPC's audit program — Health and Wellbeing Strategy monitoring report
 - 9.0 HPC guests — John Slater, Director of Health Economics and Analytics, SA Health
 - 10.0 HPC's audit program — Monitoring health outcomes for people with mental health and addiction issues
 - 11.0 HPC's audit program — Health outcomes and equity for people living with disability
 - 12.0 HPC Standing Items — Chair's communication meetings
 - 13.0 HPC Standing Items — SA Health executive update
 - 14.0 HPC Standing Items — Member updates
 - 15.0 HPC Standing Items — HPC Secretariat update report
 - 16.0 HPC Standing Items — Online communications monitoring
 - 17.0 Correspondence — Incoming/Outgoing
 - 18.0 2020 Health Performance Council meetings and leaders' forum dates

Outcomes:**Welcome and other business**

- Steve Tully opened the meeting with an Acknowledgement of Country.

1. Register and declaration of interests

- Steve Tully advised that Rick Callaghan (apology) has joined the Aboriginal Elders and Community Services Board.
- Jennene Greenhill has joined the University of Western Australia as a principal researcher.
- David Roder has been appointed Professor at Jiaotong University in Xi'an, China.

2. Approval of the draft minutes of the meeting held on 13 September 2019

- Council confirmed the minutes of the previous meeting held on 13 September 2019 as a true and correct record of the meeting.

3. Review of responsibilities taken & updates (if any) recorded at meeting held on 13 September 2019

- Council noted progress.

4. Progress on advice in 4-Yearly Review (2018) and government response

- Council noted the update and attachment.
- Secretariat agreed to distribute membership details of Professor Caroline McMillen's (Chief Scientist for South Australia) SA Clinical Research Governance Steering Committee. Prof McMillen's committee is overseeing the prioritisation and implementation of recommendations in the *Review of Research Governance in the Department for Health and Wellbeing (SA) and related LHNs*, commissioned in 2018.
- Council agreed to meet with Prof McMillen to discuss her committee's review work, either at a future Council meeting or a delegation to meet out-of-session.
- David Roder agreed to provide details of NSW Health Research Ethics Committee for information.

5. Progress of the Health Care (Governance) (No. 2) Amendment Bill 2019

- Council noted the current situation.

6.1 HPC's audit program outline and key projects in years 2019 and 2020

- Council noted the audit program update and data access issues.
- Secretariat will continue to engage at the officer level with the Department to communicate and resolve ongoing data access issues.
- Council noted the attached Aboriginal Leaders' Forum 14 November 2019 agenda and draft output report.
- Council noted the progress to project phases two and three on developing a tailored audit tool to measure institutional racism in South Australian health services.
- Council noted the attached data group update on SA Health's Areas to Act project.

6.2 HPC's audit program — Options for SA data source from Commonwealth Fund International Health Survey

- Council noted information about the survey.
- Council agreed to develop a business case proposing to share survey costs with the Commission for Excellence and Innovation in Health, Wellbeing SA and the South Australian Primary Health Networks.

7. HPC's audit program — Hotspots of potentially preventable hospital admission [2nd edition]

- Council noted and approved for publication the draft second edition of a short report on persistent hotspots of potentially preventable admissions to South Australia's public hospitals, subject to minor edits provided to the Secretariat.

8. HPC's audit program — Health and Wellbeing Strategy monitoring report (2019)

- Council noted the project status update. The Secretariat will continue to provide project status updates out-of-session to the Council—via project sponsor Brett Rowse—before the 27 February 2020 meeting.
- Council noted the draft indicator report being developed for monitoring implementation of SA Health's Health and Wellbeing Strategy 2019–2024.
- Council agreed to expand the scope of measures included in the monitoring report to include:
 - Ambulance ramping
 - Hospital acquired complications
 - Split the potentially preventable hospital admissions dashboard into acute, chronic and vaccine-preventable components
 - The availability and distribution of elective surgery data by specific population group
 - The availability of linkage between elective surgery activity, patient administration details and waiting lists
 - The availability of unit record data to inform outpatient waiting times, rather than relying on estimates from published data
 - An update from the office of the Chief Medical Information Officer on the status of the electronic medical record & paperless administration system ('Sunrise' EMR & PAS) rollout in South Australia
 - Clear statements of data gaps or shortcomings identified in the data, particularly data gaps or shortcomings identified in the ability to report measures by specific population group.
- Council agreed to consider a final draft report for endorsement at its February 2020 meeting.
- Council agreed to add discussion of monitoring measures related to implementation of governing boards and consider the value of a desktop audit of local health network governing boards' publicly available agendas and minutes as a data source.

9. HPC guests — John Slater, Director of Health Economics and Analytics, SA Health

- The Council welcomed John Slater to the meeting to discuss his new role.

10. HPC's audit program — Monitoring health outcomes for people with mental health and addiction issues

- The Council approved the project brief and communications plan, with amendments:
 - Indicator report will be modelled in style and format on the Council's summary of annual Productivity Commission Report on Government Services (RoGS) reports.
 - Indicator report will be populated with indicators from the RoGS mental health management attachment tables.
 - Modelled on the project process for the Council's 2017 Aboriginal Health Case Study, the indicator report will be released initially as a consultation draft with emerging findings from the populated indicators, and with feedback from key stakeholders, finalised to include advice, narrative and context.
 - Consultation process will asks consumer groups, experts by experience and other advisory bodies to provide guidance on 3–5 measures they consider—from a consumer point-of-view—local health network governing boards should prioritise for monitoring on a monthly or quarterly basis.
- Secretariat agreed to forward the weblink to the Royal Commission into Victoria's Mental Health System Interim Report.

11. HPC's audit program — Health outcomes and equity for people living with disability

- Council noted the project status report and attachments.
- Council noted the expected use of social graph based online services for project communications activity.

12. HPC Standing Items — Chair's communication meetings

- Council noted the Chair's communication meetings.
- The Chair lead a strategic discussion to establish the Council's feedback to the current consultation about Wellbeing SA strategic framework tabled at this meeting. Secretariat agreed to prepare the Council's consolidated feedback to this consultation.

13. HPC Standing Items — SA Health executive update

- Council noted that Don Frater, Deputy Chief Executive of SA Health, was an apology.

14. HPC Standing Items — Member updates

- Council noted the updates.

15. HPC Standing Items — HPC Secretariat update report

- Council noted the update.

16. HPC Standing Items — Online communications monitoring

- Council noted the update.

17. Correspondence – Incoming/Outgoing

- Council noted the incoming and outgoing correspondence since the last HPC meeting held on 13 September 2019.

18. 2020 Health Performance Council meetings and leaders' forum dates

- Council noted the 2020 meeting dates.

Responsibilities taken:

Agenda item	Responsible party	Action	Due date
4.0	Secretariat / David Roder	<ul style="list-style-type: none"> ▪ Distribute committee membership details as agreed ▪ Arrange meetings as agreed with Prof McMillen ▪ Share information about NSW Health Ethics Committee. 	27 Feb 2020
6.1	Secretariat	<ul style="list-style-type: none"> ▪ Arrange meetings as agreed to communicate and resolve ongoing data access issues. 	27 Feb 2020
6.2	Secretariat	<ul style="list-style-type: none"> ▪ Prepare business case as agreed. 	27 Feb 2020
7.0	Secretariat	<ul style="list-style-type: none"> ▪ Make minor edits to report as agreed and publish on the Council's website in line with the communications plan. 	27 Feb 2020
8.0	Secretariat	<ul style="list-style-type: none"> ▪ Amend project brief and communications plan to include expanded scope as agreed ▪ Provide out-of-session project status updates to the Council ▪ Contact office of the Chief Medical Information Officer to include an update on status of electronic patient administration system rollout in SA ▪ Prepare final draft report—including the addition of new measures—as agreed ▪ Program a Council discussion in 2020 on monitoring measures relating to implementation of governing boards. 	27 Feb 2020
10.0	Secretariat	<ul style="list-style-type: none"> ▪ Amend project brief and communications plan as agreed ▪ Share the weblink to interim report of the Royal Commission into Victoria's Mental Health System. 	27 Feb 2020
12.0	Council members / Secretariat	<ul style="list-style-type: none"> ▪ Prepare the Council's consolidated feedback to the consultation about Wellbeing SA strategic framework. 	6 Dec 2019

Updates from previous meetings (if any):

Details	Responsible party	Progress-to-date and next steps
HPC 4-yearly review: Write to Ian Olver with HPC concerns on ethics committee decision-making processes	Secretariat	Progress as part of engaging with Prof McMillen and Health Translation committee on research governance.

Unresolved issues/Details to be addressed (if any):

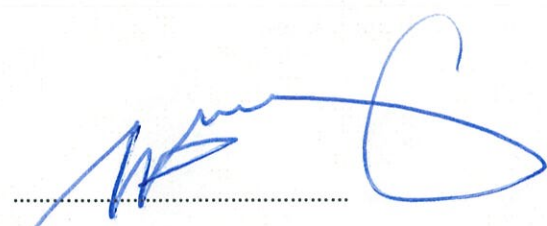
Unresolved issue	Responsible party	Next steps to be taken

Date of next meeting:

Date: 27 February 2020

Venue: Health Performance Council conference room, 60 Hindmarsh Square, Adelaide, 5000

I certify that this is a true and accurate record of the meeting outcomes:



Steve Tully

Chair, Health Performance Council

Date: 27 / 2 / 2020