



MINUTES

HPC Meeting No. 56

Ref: 19-HPC-2061

Date and time:	Friday, 13 September 2019, 9.30am–2.30pm
Location:	UniSA campus, Wireless Road, Mount Gambier and by videoconference from Health Performance Council Office, 60 Hindmarsh Square, Adelaide
Purpose:	Health Performance Council meeting
Chaired by:	Steve Tully
Members present:	Mary Patetsos (Deputy Chair, via videoconference), Brett Rowse, Ellen Fraser-Barbour, Jennene Greenhill, Lisa Jackson Pulver, Rick Callaghan
HPC Secretariat:	Jane Austin (Director), Andrew Wineberg, Nicholas Cugley (via videoconference)
Invited guests in attendance:	Ngaire Buchanan, Chief Executive Officer and Paul Bullen, Director of Nursing Limestone Coast Local Health Network – SA Health Ken Jones, Flinders University
Apologies:	Members: David Roder, Stephen Duckett
Agenda items:	<ol style="list-style-type: none"> 1. Register and declaration of interests 2. Minutes from previous meeting (11 July 2019) 3. Responsibilities taken and updates from previous meeting 4. Progress on advice in 4-yearly review 2018 and government response 5. Progress of the Health Care (Governance) (No 2) Amendment Bill 2019 6. HPC's audit program <ol style="list-style-type: none"> 6.1. outline and key projects in years 2019 and 2020 6.2. Commonwealth Fund International Health Survey 7. HPC's audit program—Health and Wellbeing Strategy monitoring report 8. HPC guests—Limestone Coast Local Health Network 9. HPC's audit program—Health outcomes and equity for people living with disability 10. HPC's audit program <ol style="list-style-type: none"> 10.1. developing a prototype tailored audit tool to measure institutional racism in South Australian health services 10.2. post-implementation review of Country Health SA Local Health Network's <i>Aboriginal Community & Consumer Engagement Strategy</i> 11. HPC's draft annual report 2018–19 12. HPC standing items—Chair's communication meetings 13. HPC standing items—SA Health executive update 14. HPC standing items—Member updates 15. HPC standing items—HPC Secretariat update report 16. HPC standing items—Online communications monitoring 17. Correspondence—Incoming/Outgoing 18. Future meeting dates and key leaders' forum meetings

Outcomes:

Welcome and other business
<ul style="list-style-type: none"> Steve Tully opened the meeting with Rick Callaghan giving the Acknowledgement of Country.
1. Register and declaration of interests
<ul style="list-style-type: none"> No conflicts of interest declared.
2. Minutes from previous meeting (11 July 2019)
<ul style="list-style-type: none"> Council confirmed the minutes of the previous meeting held on 11 July 2019 as a true and accurate record of the meeting outcomes.
3. Responsibilities taken and updates from previous meeting
<ul style="list-style-type: none"> Council noted progress.
4. Progress on advice in 4-yearly review 2018 and government response
<ul style="list-style-type: none"> Council noted the correspondence, receiving out-of-session the Select Committee on Health Services in South Australia - Transcript of Evidence and attachment in agenda papers of the Chair's prepared opening statement to committee. The Chair noted waiting to see if there is further contact from the Select Committee, and agreed to circulate the SA Health Chief Executive Demand Update that referred to the public content webpages: https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/about+us/about+sa+health/hospital+demand+management+plan Council noted the SA Health demand update reported at 5 September 2019, through the Home Hospital pilot programs and the new Priority Care Centres, 1055 South Australians received their treatment outside of hospital emergency departments. It noted the combined efforts of the NDIS SA Hospital Discharge Project and Long Stay Transition to Discharge project have seen 84 long stay and NDIS patients discharged to date. Together these patients had a combined stay of 10,434 days since being medically fit for discharge.
5. Progress of the Health Care (Governance) (No 2) Amendment Bill 2019
<ul style="list-style-type: none"> Council noted the current situation that at 19 June 2019, the House of Assembly adjourned debate on second reading of the bill, and at 13 September 2019, it appears the House of Assembly has not further considered the bill. The Chair noted within Department for Health and Wellbeing (DHW), that officers have suggested the administrative links of Health Performance Council Secretariat will be moved from DHW System Leadership and Design Division to Wellbeing SA, being set up as an attached office to the department. The Chair noted that he, the Deputy Chair and Secretariat Director had attended a one day workshop convened by Wellbeing SA to contribute to strategic planning for the new attached office. Council noted receiving out-of-session the 'raw data' document captured by Wellbeing SA at the planning workshop.

6. HPC's audit program
<p>6.1 Outline and key projects in years 2019 and 2020</p> <ul style="list-style-type: none"> ▪ Council noted the audit program update and attachments. ▪ Council noted the Aboriginal Leaders' Forum meeting will be held at Tauondi at 14 November 2019 with April Lawrie, Commissioner for Aboriginal Children and Young People as keynote speaker. <p>6.2 Commonwealth Fund International Health Survey</p> <ul style="list-style-type: none"> ▪ Council noted information about the survey. ▪ Council noted that the Adelaide and Country SA Primary Health Networks (PHNs) have been approached to contribute to the cost of over-sampling South Australia to allow for local use of Commonwealth Fund data collected. The PHNs advise that they are interested but silent on contributing at this time. ▪ Council agreed that Mary Patetsos and Jane Austin will arrange to meet with Prof Paddy Phillips, Commissioner, Commission on Excellence and Innovation in Health to: <ul style="list-style-type: none"> ▫ request the Commission share the cost of Commonwealth Fund over-sampling ▫ discuss what SA Health local health network governing boards require in terms of regional data more generally.
7. HPC's audit program—Health and Wellbeing Strategy monitoring report
<ul style="list-style-type: none"> ▪ Council approved the project brief and communications plan. ▪ Council agreed to provide a copy of the monitoring report to the Parliament of South Australia Select Committee on Health Services in South Australia when it is released publicly. ▪ Council agreed to consider key elements of the communication plans for all audit projects so that the council can show what mechanisms it has considered and actioned to share the work. Council noted the obligations for council in the Act and with care not be perceived to advocate nor advise on behalf of any particular group. ▪ Council agreed to look at elements of communications and events plans for all work that would improve accessibility and widen participation including and not exhaustively plain language documents, design of presentations, captioning, interpreters, choice of event venues and inviting questions and contributions through different media including social media.
8. HPC guests—Limestone Coast Local Health Network
<ul style="list-style-type: none"> ▪ The Council welcomed Ms Ngaire Buchanan, Chief Executive Officer and Ms Paul Bullen, Director of Nursing Limestone Coast Local Health Network – SA Health. ▪ The Council noted Ms Buchanan's tabled documents: Planning Framework for Future State Clinical Services Operating Model July 2019 and South East Population Health Profile.
HPC guest—Flinders University
<ul style="list-style-type: none"> ▪ The Council welcomed Mr Ken Jones, Flinders University, to talk about Bush Repair 'Strong Fathers' Program', tabling a document about the program.

9. HPC's audit program—Health outcomes and equity for people living with disability

- Council noted the project status report and attachments.
- Council noted outcomes from the project advisory group meeting.
- Council noted the advisory group output report is being prepared under contract by The Australian Centre for Social Innovation and will be shared with members out-of-session.
- Council noted the Minister had provided a Minute to his colleague Michelle Lensink MLC Minister for Human Services and Member of the Legislative Council about the data request for this audit.
- Council agreed the secretariat will contact SA NT Datalink to progress the data request.

10. HPC's audit program

10.1 Developing a prototype tailored audit tool to measure institutional racism in South Australian health services

- Council noted the project status report.
- Council approved publication of the prototype tool.
- Council approved that the follow-on project go ahead.

10.2 Post-implementation review of Country Health SA Local Health Network's *Aboriginal Community & Consumer Engagement Strategy*

- The Chair on behalf of the Council thanked the Secretariat for their exceptional work in completing this complex project to such a high standard.
- Council approved the content of the community edition draft, that it be formatted and styled for publication, and that it then be published and disseminated in line with the communications plan.
- Council note that a paper on the project co-design process will be presented by Lisa Jackson Pulver and Expert by Experience Tosh Kelly at the International Evaluation Conference in Sydney on 18 September 2019.

11. HPC's draft annual report 2018–19

- Council agreed to provide the Secretariat with any amendments to their profile descriptions under the *Our Council Members* section by 20 September 2019.
- Subject to these amendments, Council approved the annual report for submission to the Minister by 30 September 2019.

12. HPC standing items—Chair's communication meetings

- Council noted the Chair's communication meetings.
- The Chair noted the written update on SA Health's redesign of the model of care for health services for people with intellectual disability and complex health needs.

13. HPC Standing Items—SA Health executive update

- Council noted that SA Health did not attend.

14. HPC Standing Items—Member updates
<ul style="list-style-type: none"> ▪ Council noted the attachments. ▪ Council noted the updates. ▪ Council noted Lisa Jackson Pulver’s invitation to council members to attend the University of Sydney 2019 Dr Charles Perkins AO Memorial Oration and Memorial Prize: Aminila bit tjan kin-ning wurrkama gu? Are we all working together with a united voice for treaty & truth? Oration keynote by Associate Professor Linda Payi Ford on 15 October 2019. The registration link is https://www.eventbrite.com.au/e/2019-dr-charles-perkins-ao-memorial-oration-and-memorial-prize-tickets-70225130255 ▪ Council agreed Lisa will circulate the paper on the Australian Research Council code review that is looking at changing the subject codes to improve the ability to identify and count Aboriginal research and information about the Centre for Cultural Competence Symposium Transforming Lives: Cultural Competence at the Interface being held at University of Sydney on Monday 4 November 2019 details https://sydney.edu.au/nccc/news-and-events/cultural-competence-at-the-interface-symposium.html ▪ Council noted Jennene Greenhill’s summary of representing HPC at the Lowitja O’Donoghue Oration 2019 David Rathman and noted the transcript and video is available at https://dunstan.org.au/events/lodo19/ ▪ Council noted Jennene’s summary of the consultation draft SA Health Rural Medical Workforce Plan and discussion of rural health workforce matters at the HPC Regional Leaders’ roundtable on Thursday 12 September. ▪ Council noted the output notes from the Regional Leaders’ roundtable discussion will be provided as a response to this consultation. ▪ Council noted Mary Patetsos has been re-elected Chair of FECCA. ▪ Council agreed to share on email (1) in confidence and not for further distribution FECCA Reconciliation Action Plan and (2) FECCA Toolkit to help CALD people tell their stories to Aged Care Royal Commission
15. HPC Standing Items—HPC Secretariat update report
<ul style="list-style-type: none"> ▪ Council noted the update.
16. HPC Standing Items—Online communications monitoring
<ul style="list-style-type: none"> ▪ Council noted the update.
17. Correspondence—Incoming/Outgoing
<ul style="list-style-type: none"> ▪ Council noted the incoming and outgoing correspondence since the last meeting on 11 July 2019. ▪ Council noted Skye Jacobi’s response on behalf of SA Health to the question on notice about South Australia’s participation in the Cancer Australia Stage, Treatment and Recurrence (STAR) project for the nationwide collection, access, analysis and reporting of cancer data on stage, treatment and recurrence for major cancers. ▪ Council noted Skye’s advice that further questions should be directed to Prof Katina D’Onise, Executive Director, Prevention and Population Health, Wellbeing SA. ▪ Council agreed to ask David Roder out-of-session whether he had further questions.
18. Future meeting dates and key leaders’ forum meetings
<ul style="list-style-type: none"> ▪ Council noted the next Aboriginal Leaders’ Forum meeting will be held on 14 November 2019 and the next council meeting on 28 November 2019.

- Council noted that Lisa Jackson Pulver will be an apology for the November 2019 Aboriginal Leaders' Forum.
- Council agreed to consider the 2020 meeting dates proposed and feedback within the week to allow 2020 meeting dates to be fixed.

Responsibilities taken:

Responsible party	Action		Due date
4.0	Steve/ secretariat	▪ Share SA Health Demand Update Email	28/11/19
6.2	Mary/ Jane	▪ Request a meeting with Prof Paddy Phillips about the Commonwealth Fund Survey proposal and regional data needs of LHN governing boards	28/11/2019
7.0	Secretariat	▪ On instruction from the council to provide the indicator report on monitoring the Health and Wellbeing Strategy to the Parliament of SA Select Committee on Health Services	Jan 2020
	Secretariat	▪ Revise template communications plans in line with elements discussed in the minutes	Jan 2020
9.0	Secretariat	▪ Contact SA NT Datalink to progress the data request	30 Sept 2019
10.1	Secretariat	▪ Publish the prototype audit tool in line with the communications plan	31 Oct 2019
	Secretariat	▪ Procure the follow on project	31 Oct 2019
10.2	Secretariat	▪ Publish the community edition in line with the communications plan	31 Oct 2019
11	All members	▪ Provide edits to bio statements in the draft annual report	20 Sept 2019
	Secretariat	▪ Submit the annual report	30 Sept 2019
14	Lisa	▪ Circulate invitation to the Charles Perkins 2019 Oration; paper on the ARC code review; and information on the Centre for Cultural Competence Symposium	30 Sept 2019
	Jennene	▪ Circulate the link to transcript and video of Lowitja O'Donoghue Oration by David Rathman	30 Sept 2019
	Secretariat/ Jennene	▪ Provide notes from 12 September Regional Leaders' roundtable discussion on rural workforce as a response to the SA Health consultation draft Rural Medical Workforce Paper	30 Sept 2019
	Mary	▪ Circulate two FECCA documents	13 Sept 2019
17	Secretariat/David	▪ Check on further STAR questions	20 Sept 2019

Responsible party	Action		Due date
18	All members	▪ Confirmation of 2020 council meeting dates	20 Sept 2019

Updates from previous meetings (if any):

Details	Responsible party	Progress-to-date and next steps
HPC 4-yearly Review: Write to Ian Olver regarding HPC concerns on ethics committee decision-making processes	Secretariat	In Progress

Unresolved issues/Details to be addressed (if any):


Unresolved Issue	Responsible party	Next steps to be taken

Date of next meeting:

Date:

Venue:

I certify that this is a true and accurate record of the meeting outcomes:



Steve Tully

Chair, Health Performance Council

Date: 28 / 11 / 2019

