



# MINUTES

## HPC Meeting No. 54

Ref: 19-HPC-1983

- Date and time:** Thursday, 2 May 2019, 9.30am–2.30pm
- Location:** Health Performance Council Office, Unit 6, 60 Hindmarsh Square, Adelaide
- Purpose:** Health Performance Council meeting
- Chaired by:** Steve Tully
- Members present:** Brett Rowse, David Roder, Ellen Fraser-Barbour, Jennene Greenhill, Stephen Duckett
- HPC Secretariat:** Jane Austin (Director), Andrew Wineberg, Nicholas Cugley
- Invited guests in attendance:** –
- Apologies:**
- HPC members:** Mary Patetsos (Deputy Chair), Lisa Jackson Pulver, Rick Callaghan
- Invited guests:** Michele McKinnon, Executive Director, Quality, Information and Performance, SA Health  
Skye Jacobi, Executive Director, Policy and Governance, SA Health
- Agenda items:**
1. Register and declaration of interests
  2. Minutes from previous meeting (7 March 2019)
  3. Responsibilities taken and updates from previous meeting
  4. Progress of advice in 4-Yearly Review (2015–2018)
  5. Introduction of the Health Care (Governance) Amendment Bill 2019
  6. Audit program—Outline and key projects in years 2019 and 2020
  7. Audit program—Health outcomes for people living with disability and engaging with health services
  8. Audit program—A regular state-wide indicator report to monitor the implementation of the current set of reforms in SA Health
  9. Audit program—End-of-life care case study addendum report (2019)
  10. Audit program—post-implementation review of Country Health SA Local Health Network’s Aboriginal Community & Consumer Engagement Strategy
  11. Standing item—Chair’s communication meetings
  12. Standing item—SA Health Executive update
  13. Standing item—Member updates
  14. Standing item—Secretariat update
  15. Standing item—Online communications monitoring
  16. Standing item—Correspondence
  17. Standing item—Meeting dates

**Outcomes:**

<b>Welcome and other business</b>
<ul style="list-style-type: none"> <li>▪ Steve Tully opened the meeting with an Acknowledgement of Country.</li> <li>▪ Council welcomed Ellen Fraser-Barbour to her first bi-monthly meeting as a member since being appointed on 14 March 2019. Council noted apologies.</li> </ul>
<b>1. Register and declaration of interests</b>
<ul style="list-style-type: none"> <li>▪ No conflicts of interest declared.</li> <li>▪ Council noted Mary Patetsos' appointment to the Northern Adelaide Local Health Network (NALHN) Governing Board, announced by the Minister on 28 March 2019.</li> <li>▪ Council noted LHN governing boards will act in an advisory role until becoming fully operational on 1 July 2019.</li> <li>▪ Council have previously noted Chair's update that on advice received there is no conflict of interest should Council members be invited to join LHN governing boards.</li> </ul>
<b>2. Minutes from previous meeting</b>
<ul style="list-style-type: none"> <li>▪ Council confirmed the minutes of the previous meeting held on 7 March 2019 as a true and correct record.</li> </ul>
<b>3. Responsibilities taken and updates from previous meeting</b>
<ul style="list-style-type: none"> <li>▪ Council noted progress and confirmed actions to progress closure from the previous meeting held on 7 March 2019.</li> <li>▪ Council noted that Tracey Watters has left Palliative Care SA as Chief Executive, and Tony Lawson appointed interim Chief Executive.</li> </ul>
<b>4. Progress of advice in 4-Yearly Review (2015–2018)</b>
<ul style="list-style-type: none"> <li>▪ Council noted the 4-yearly Review (2015–2018) report was tabled in Parliament of South Australia on 4 April 2019</li> <li>▪ Council noted that the government is required under the Act to table a response to the 4-yearly report within six months of receipt—that is no later than 21 June 2019.</li> <li>▪ Council noted that Skye Jacobi, Executive Director, Policy and Governance, SA Health has the lead on co-ordinating the government's response to the 4-yearly report.</li> <li>▪ Council agreed that Steve Tully will arrange to meet with the Minister for a briefing on the government's response to the 4-yearly report—after it has been tabled and before the next Council meeting on 11 July 2019.</li> <li>▪ Council agreed to add discussion of the government's response to the 4-yearly report to the agenda for its next bi-monthly meeting on 11 July 2019.</li> <li>▪ Council agreed to provide copies of the report to nominated national bodies (eg. Cancer Council Australia and National Rural Health Alliance) where not already done in stakeholder communications, and review the communications plan to incorporate communication with media where suggested..</li> </ul>

## 5. Introduction of the Health Care (Governance) Amendment Bill 2019

- Council noted the Health Care (Governance) Amendment Bill 2019 was introduced into state Parliament on 2 May 2019 and given a first reading.
- Council noted Steve Tully's update on briefings held with SA Health Executive on the Bill including the briefing meeting on Monday 29 April provided by Skye Jacobi and attended by Steve, Mary Patetsos, Stephen Duckett and Jennene Greenhill.
- Council noted the Minister's letter of 8 April 2019 inviting the Council to provide feedback on the Bill by 30 April 2019.
- Council noted the Secretariat provided a holding reply to the Minister's office, pending a formal response from Council (to be agreed at this bi-monthly meeting).
- Council agreed to respond in writing to the Minister with feedback on the Bill. Secretariat agreed to circulate a draft response to Council members for feedback immediately.
- Council agreed its written response be provided to the Minister by Monday 6 May 2019.
- Council agreed its written response will also be posted the Council website, with prescribed bodies and other stakeholders notified via email.

## 6. Audit program—Outline and key projects in years 2019 and 2020

- Council noted the audit program outlined in agenda papers.
- Council agreed to remain on the project steering group, but reserve judgement on allocation of further resources into SA Health's Areas to Act project.  
SA Health is now well overdue in releasing a final report and there's no clear indication of when or even if their project will be complete.
- Council noted, in line with existing work program, that a second edition of Hotspots of potentially preventable hospitalisations in South Australia's public hospitals will be prepared in August/September 2019.
- Council noted State of Our Health will be updated as part of its regular data refresh cycle planned for September 2019. This refresh will feature the addition of mental health indicators scoped in the Council's 2019 Summary of health performance indicators for South Australia compared to other states and territories.
- Council agreed to consider a quote from the Commonwealth Fund for oversampling South Australia in the Fund's next survey. Stephen Duckett agreed to approach the Commonwealth Fund for an estimate of costs for oversampling South Australia that would allow South Australian regional comparisons with statistical robustness.
- Council agreed to consider costs, options and proposed outcomes associated with contributing to the Commonwealth Fund's survey program at its next meeting of 11 July 2019.

## 7. Audit program—Health outcomes for people living with disability and engaging with health services

- Council noted that the deliverable timelines in the project initiation document risk extending beyond possible time of dissolution of the Council subject to the passage of Health Care (Governance) Amendment Bill 2019 and establishment of the Commission on Excellence and Innovation.
- Council agreed to develop the project brief with management of this project risk in mind, and consider options for possible project handover to another research body particularly as it may relate to specifying shared linked data requirements with SA-NT DataLink.
- Ellen Fraser-Barbour agreed to be project sponsor, with Jennene Greenhill providing project sponsor support.

<b>8. Audit program—A regular state-wide indicator report to monitor the implementation of the current set of reforms in SA Health</b>
<ul style="list-style-type: none"> <li>▪ Secretariat agreed to scope a project brief with a view to offering council the opportunity to consider the draft set of indicators for the monitoring report at its next meeting of 11 July 2019; and the first draft populated indicator report at its meeting of 12 September.</li> <li>▪ Before the next meeting, council agreed to meet by teleconference with the project sponsor to contribute to finalising the set of indicators to include in the report.</li> </ul>
<b>9. Audit program—End-of-life care case study addendum report (2019)</b>
<ul style="list-style-type: none"> <li>▪ Council noted the project status updates, including: Secretariat to share with SA Health preliminary analysis of unmet need for end-of-life care; and Secretariat to present preliminary results and emerging findings from the analysis at the Data Analysts Group on 16 May 2019.</li> <li>▪ Council noted Secretariat presentation on preliminary results and emerging findings.</li> </ul>
<b>10. Audit program—post-implementation review of Country Health SA Local Health Network’s Aboriginal Community &amp; Consumer Engagement Strategy</b>
<ul style="list-style-type: none"> <li>▪ Council noted the project status report and updates.</li> <li>▪ By July 2019, council noted the current contract will deliver a prototype institutional racism measurement tool informed by local key stakeholder views.</li> <li>▪ Council noted this project should revise stakeholder analysis and engagement plans that take account of local health network governing boards that begin to operate on 1 July 2019. Secretariat agreed to take Council’s recommendation back to the project sponsors for consideration of next steps.</li> </ul>
<b>11. Standing item—Chair’s communication meetings</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>
<b>12. Standing item—SA Health Executive update</b>
<ul style="list-style-type: none"> <li>▪ Update not provided. Invited guests Michele McKinnon, Executive Director, Quality, Information and Performance, SA Health and Skye Jacobi, Executive Director, Policy and Governance, SA Health were apologies for the meeting.</li> </ul>
<b>13. Standing item—Member updates</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>
<b>14. Standing item—Secretariat update</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>
<b>15. Standing item—Online communications monitoring</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>
<b>16. Standing item—Correspondence</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>
<b>17. Standing item—Meeting dates</b>
<ul style="list-style-type: none"> <li>▪ Council noted the updates.</li> </ul>

**Responsibilities taken:**

Agenda Item	Responsible party	Action	Due date
3 Responsibilities taken and updates from previous meeting	Secretariat	<ul style="list-style-type: none"> <li>▪ Follow up with Office of the Chief Executive on details of how new governance arrangements will work and intersect with related parts of system such as aged care.</li> <li>▪ Follow up on government's restructure/ governance evaluation plans.</li> <li>▪ Organise meeting between Council members and Palliative Care SA board members.</li> <li>▪ Plan regional council and leaders' forum meetings.</li> </ul>	<p>11 July 2019</p> <p>11 July 2019</p> <p>11 July 2019</p> <p>12 Sep 2019</p>
4 Progress of advice in 4-Yearly Review (2015–2018)	<p>Secretariat</p> <p>Secretariat</p> <p>Council members</p>	<ul style="list-style-type: none"> <li>▪ Arrange meeting with the Minister and Steve Tully for a briefing on the government's response to the Council's 4-yearly report.</li> <li>▪ Add discussion of the government's response to the 4-yearly report to the agenda for 11 July 2019.</li> <li>▪ Provide copies of the 4-yearly report to council nominated national bodies for information.</li> </ul>	<p>11 July 2019</p> <p>11 July 2019</p> <p>11 July 2019</p>
5 Introduction of the Health Care (Governance) Amendment Bill 2019	<p>Steve Tully/ Secretariat</p> <p>Secretariat</p>	<ul style="list-style-type: none"> <li>▪ Respond in writing to the Minister with Council feedback on the Bill (Secretariat to draft and circulate to members for input).</li> <li>▪ Post Council's response to website and notify prescribed bodies and stakeholders via email.</li> </ul>	<p>6 May 2019</p> <p>10 May 2019</p>
6 Audit program—Outline and key projects in years 2019 and 2020	Stephen Duckett/ Brett Rowse	<ul style="list-style-type: none"> <li>▪ Continue as council representatives on the DHW Areas to Act project</li> </ul>	September 2019

Agenda Item	Responsible party	Action	Due date
	Secretariat	steering group ▪ Update Council's Hotspots report with refreshed data.	September 2019
	Secretariat	▪ Update Council's State of Our Health online resource, including the addition of mental health indicators	November 2019
	Secretariat/Stephen Duckett	▪ Approach the Commonwealth Fund for an estimate of costs associated with oversampling South Australia in the Fund's next round of surveys.	11 July 2019
	Secretariat	▪ Provide council with quote and options for purchasing oversampled SA population in Commonwealth Fund's survey program	11 July 2019
7	Secretariat	▪ Develop project brief including management of project risk on shared linked data requirements and possible dissolution of council before anticipated project end date	11 July 2019
8	Secretariat	▪ Project brief on producing this new series of indicator reports ▪ Organise a teleconference to finalise set of indicators	11 July 2019
9	Mary Patetsos/Secretariat	▪ Share with SA Health preliminary analysis of unmet need for end-of-life care. ▪ Arrange to present preliminary results and emerging findings from the analysis at the Data Analysts Group.	11 July 2019  16 May 2019
10	Secretariat	▪ Revise stakeholder analysis and engagement plan to	11 July 2019

Agenda Item	Responsible party	Action	Due date
Country Health SA Local Health Network's Aboriginal Community & Consumer Engagement Strategy		take account of LHN governing boards <ul style="list-style-type: none"> <li>▪ Brief project sponsors on council discussions and possible project plan adjustment as agreed.</li> </ul>	

**Updates from previous meetings (if any):**

Details	Responsible party	Progress-to-date and next steps
HPC 4-yearly report program: Write to Ian Olver, Chair of Australian Health Ethics Committee, regarding HPC concerns on ethics committee decision-making processes.	Secretariat	In progress

**Unresolved issues/Details to be addressed (if any):**

Unresolved Issue	Responsible party	Next steps to be taken

**Date of next meeting:****Date:** Thursday, 11 July 2019**Time:** 9:30am—2:30pm**Venue:** Conference Room, HPC Office, Unit 6, 60 Hindmarsh Square, Adelaide

I certify that this is a true and accurate record of the meeting outcomes:



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**Steve Tully**  
 Chair, Health Performance Council

Date: 11 / 7 / 2019