



MINUTES

HPC Meeting No. 51

Ref: 18-HPC-1912

Date:	Thursday, 13 September 2018
Start time:	9.30am
End time:	2.30pm
Location:	Flinders University Renmark Campus, Ral Ral Avenue, Renmark —and— Health Performance Council Office, Unit 6, 60 Hindmarsh Square, Adelaide
Purpose:	Bi-monthly meeting
Chaired by:	Steve Tully
Members present:	Renmark: Stephen Duckett, Jennene Greenhill, Lisa Jackson Pulver, Brett Rowse Adelaide: Rick Callaghan, Mary Patetsos (Deputy Chair)
HPC Secretariat:	Renmark: Nick Cugley, Andrew Wineberg Adelaide: Jane Austin (Director)
Invited guests:	<ul style="list-style-type: none"> ▪ Dr Peter Stuart Joyner OAM, Chair, Riverland Mallee Coorong Local Health Network ▪ Skye Jacobi, Executive Director, Policy and Governance, SA Health ▪ Lisa Huber and Skye Lang, Office of the Chief Psychiatrist [for Dr John Brayley, Chief Psychiatrist]
Apologies:	<ul style="list-style-type: none"> ▪ HPC members: David Roder ▪ Invited guests: Michele McKinnon, Executive Director, Quality, Information and Performance, SA Health; Dr John Brayley, Chief Psychiatrist
Agenda items:	<ol style="list-style-type: none"> 1. Register and declaration of interests 2. Approval of the draft minutes of the meeting held on 5 July 2018 3. Review of responsibilities taken and updates (if any) recorded at the meeting held on 5 July 2018 4. Progress on advice in 4-Yearly Review (2014) 5. HPC's 4-Yearly Review (2015-2018) program status 6. End-of-life care revisit review (2018) 7. Post-implementation review of Country Health SA Local Health Network's Aboriginal Community & Consumer Engagement Strategy 8. Dr Peter Stuart Joyner OAM, Chair, Riverland Mallee Coorong Local Health Network 9. South Australian review of potentially preventable hospital admissions using Grattan's 'Perils of Place' (2016) method 10. HPC's Draft Annual Report 2017-2018 11. HPC Standing Items - Chair's Communication Meetings 12. SA Health Executive Update 13. HPC Standing Items - Member Updates

Supernumerary. SA Mental Health Service Plan

14. HPC Standing Items - HPC Secretariat update report

15. State of Our Health and HPC website content – updates and communications monitoring

16. Correspondence - Incoming/Outgoing

17. Remaining meeting date in 2018 and proposal for 2019 meeting dates meeting

Outcomes:

Welcome and other business
<p>Meeting opened at 9.30am, Steve Tully in the Chair.</p> <ul style="list-style-type: none"> • Lisa Jackson Pulver led an Acknowledgement of Country. • Noted that Debra Kay had resigned from HPC, by way of written notice to the Minister, with effect from 09 September 2018. • Voted thanks to Debra Kay for her work on and for the HPC. • Noted apologies. • Noted the HPC's meetings in the Riverland on 12 September 2018: with Elders in Berri, with <i>Life Without Barriers</i> in Berri, and at the HPC's leaders' forum in Renmark. Agreed that Secretariat shall produce output reports for circulation and publication as may be considered appropriate.
1. Register and declaration of interests
<ul style="list-style-type: none"> • No conflicts of interest declared, but HPC noted that: <ul style="list-style-type: none"> ○ Rick Callaghan has launched a new management accounting business. ○ Stephen Duckett has been re-appointed to the board of the Brotherhood of St Laurence. ○ Lisa Jackson Pulver is shortly to take up new employment as Deputy Vice-Chancellor of the University of Sydney.
2. Approval of the draft minutes of the meeting held on 5 July 2018
<ul style="list-style-type: none"> • Affirmed the minutes as a true and correct record of the meeting.
3. Review of responsibilities taken and updates (if any) recorded at the meeting held on 5 July 2018
<ul style="list-style-type: none"> • Noted progress.
4. Progress on advice in previous 4-yearly review report (2014)
<ul style="list-style-type: none"> • Noted the annual progress report from SA Health and agreed to publish it on the HPC's website. • Agreed that Secretariat shall make inquiries of SA Health about progress on the proof of concept project described by Michele McKinnon at the July meeting about working with St Andrew's Private Hospital on linkable activity data.
5. HPC's current 4-yearly review (2015-2018)
<ul style="list-style-type: none"> • Aboriginal health: <ul style="list-style-type: none"> ○ Noted the updates. • Culturally and linguistically diverse communities health outcomes audit: <ul style="list-style-type: none"> ○ Noted the SA Health consultation draft Equity and Access in Health Care Policy Directive and the HPC consultation response.

6. End-of-life care revisit review (2018)

- Recognised the work of former HPC member Debra Kay for her contribution to this project.
- Approved that:
 - amendments to the draft report be made by and at the discretion of project sponsor, Mary Patetsos;
 - HPC members shall provide to Mary Patetsos any feedback on the draft report, which they wish to request be incorporated, by the end of Friday 21 September;
 - authority to act accordingly be and is hereby delegated by HPC to Mary Patetsos;
 - Secretariat support Mary Patetsos as may be required and then to publish the final report in line with the communications plan.
- Noted the Chief Executive of SA Health be provided pre-release access to the report by way of a briefing minute and a summary of its key findings in line with the communications plan.
- Noted the other matters.

7. Post-implementation review of Country Health SA Local Health Network's Aboriginal Community & Consumer Engagement Strategy

- Noted the updates and project status.
- Noted that the deliverables provided to HPC by its contractors, PwC's Indigenous Consulting, constitute the data collection part of this project and not its entirety; and that HPC will be producing a project report for publication which details the whole project, findings and advice.
- Considered the request of the review advisory group that HPC obtain legal advice as to whether a background probity check is required to register as one of Country Health's Aboriginal Experts by Experience, and agreed:
 - HPC will not seek a legal opinion, this being outside its scope;
 - Secretariat will bring this to the attention of Terry Sparrow, Executive Director of Aboriginal Health at Country Health SA;
 - The review advisory group will be informed accordingly at its next meeting.

8. Dr Peter Stuart Joyner OAM, Chair, Riverland Mallee Coorong Local Health Network

- Recalled council discussions at agenda item 5.0 noting the culturally and linguistically diverse communities' health outcomes audit and the HPC's role and experience in advising the Minister about health outcomes for South Australians and as appropriate for particular groups. Discussed with Dr Joyner developing a template list of indicators and metrics for local health network board reporting. Agreed that Secretariat will convene a meeting between Steve Tully, Mary Patetsos, and others as may be interested in attending, to discuss options for a future reporting template.
- Noted that the HPC's *State of our Health* report has undergone a complete update and now reports figures broken down by each of the new regional LHNs where the data permits, and acknowledged Nick Cugley in the Secretariat for this work.
- Noted the updates from Dr Joyner.
- Agreed that HPC will follow up the first letter to the ten LHN board chairs to offer to meet, and to highlight ways in which advice in HPC priority reviews may help the new boards to exercise their functions.
- Noted correspondence included in the papers from Mark Butcher, Chair of Southern Adelaide Local Health Network, and agreed to invite Mr Butcher to attend the HPC's November meeting and or arrange a separate meeting.

9. South Australian review of potentially preventable hospital admissions using Grattan's 'Perils of Place' (2016) method
<ul style="list-style-type: none"> Noted the updates and final draft report.
10.HPC's Draft Annual report 2017-2018
<ul style="list-style-type: none"> Approved that the annual report be submitted to the Minister.
11.Chair's Communication Meetings
<ul style="list-style-type: none"> Noted the Chair's communications meetings.
12.SA Health Executive Update
<ul style="list-style-type: none"> Noted the updates, including that some decisions are pending about devolution of functions to local health network boards on topics including, and not exhaustively, system design, role of the system manager and level of local health network accountability. Decisions on these elements will be advised by the Minister on the initial work that has created the high level instrument for the role of boards and Ministerial powers. The first order priority in the health system structural reforms is having boards ready for 1 July 2019. The board members and CEO recruitment is about to commence. Noted commitments to create state-wide entities, or pillars, such as the Commission on Excellence and Innovation in Health and Wellbeing SA, are in the early stages of planning including considerations of how the pillars will interrelate with boards and the functions including policy frameworks that will remain central to SA Health. Noted the HPC response to the consultation draft Equity and Access Policy Directive. Noted the SA Health policy directive on equity and access remains in draft pending further consultation.
13.Member Updates
<ul style="list-style-type: none"> Stephen Duckett: HPC noted the forthcoming publication of the Grattan Institute's 'Orange Book' of recommendations for an incoming Australian government, and accepted Dr Duckett's invitation to issue a copy to HPC. Lisa Jackson Pulver: HPC acknowledged the resolution of the constitutional convention at Uluru in May 2017, known as the <i>Uluru Statement from the Heart</i>; and resolved that the HPC at its November meeting will consider and, if thought fit, approve that the Uluru Statement be endorsed by HPC as an underlying driver of all its work. Noted the other updates.
Supernumerary. SA Mental Health Service Plan
<ul style="list-style-type: none"> Noted the tabled papers draft SA Health Outcomes Based Mental Health Plan A Guide for Workgroups and Mental Health Service Project Plan. Noted the update on the SA Mental Health Service Plan development from Skye Lang and Lisa Huber from the Office of the Chief Psychiatrist, representing Dr John Brayley, Chief Psychiatrist. Noted, in response to discussion about population based outcomes and data-driven priorities in the plan, that the current draft is yet to envisage considerations of funding models. Agreed that HPC should seek to meet further with Dr Brayley about the development of the plan; Secretariat to arrange.

14.HPC Secretariat update report
<ul style="list-style-type: none"> • Noted.
15.State of Our Health and HPC website content – updates and communications monitoring
<ul style="list-style-type: none"> • Noted.
16.Correspondence – Incoming/Outgoing
<ul style="list-style-type: none"> • Noted the correspondence. • Agreed that HPC will assist the South Australian Mental Health Commissioner in identifying relevant data, research and information to support the development of the SA Mental Health Services Plan. • Agreed that Jennene Greenhill and Rick Callaghan, accompanied by a member of Secretariat, shall represent HPC at the SA Academic Health Science and Translation Centre’s inaugural ‘Stakeholder Forum’ on 22 October 2018. • Agreed that Steve Tully, accompanied by a member of Secretariat, shall represent HPC at SA/NT Datalink’s mid-term business review group consultation meeting on 16 October 2018.
17.Meeting dates
<ul style="list-style-type: none"> • Noted and approved.

Meeting adjourned with acknowledgement of the assistance of staff at Flinders Rural Health in Renmark for their assistance in organising this meeting and the HPC’s business in the Riverland.

Responsibilities taken:

Agenda Item	Responsible party	Action	Due date
1.0 Welcome and other business	HPC Secretariat	<ul style="list-style-type: none"> ▪ Produce, circulate and, as appropriate, publish output outputs of the HPC's business in the Riverland on 12 September 2018. 	Nov 2018
4.0 Progress on advice in previous 4-yearly review report (2014)	HPC Secretariat	<ul style="list-style-type: none"> ▪ Publish the annual progress report provided by SA Health. ▪ Inquire on progress on proof of concept project on linkable activity data from St Andrew's private hospital. 	Sep 2018 Nov 2018
6.0 End-of-life care revisit review (2018)	HPC members Mary Patetsos, with HPC Secretariat	<ul style="list-style-type: none"> ▪ Provide any feedback on the draft report to Mary Patetsos, HPC Project Sponsor. ▪ Edit and amend report for QA validation, two week pre-release period with key stakeholders including SA Health CEO and publication in line with comms plan. 	21 Sep 2018 Nov 2018
7.0 Post-implementation review of Country Health SA Local Health Network's Aboriginal Community & Consumer Engagement Strategy	HPC Secretariat	<ul style="list-style-type: none"> ▪ Advise Country Health SA LHN ED, AHD and review advisory group of HPC's decision that it is out of its scope to seek a legal opinion on the need for background checks for members of the Aboriginal Experts by Experience register. ▪ Finalise HPC review report. 	Nov 2018
8.0 Dr Joyner, Chair, Riverland Mallee Coorong LHN	Steve Tully, supported by Secretariat	<ul style="list-style-type: none"> ▪ Convene meeting between Steve Tully, Mary Patetsos, and other HPC members at their discretion, to discuss developing a template list of indicators and metrics for local health network board reporting including social determinants of health and health outcomes for particular population groups ▪ Write a second letter to each of the ten incoming board chairs. ▪ Respond to Mark Butcher's (Chair, Southern Adelaide LHN) letter offering to meet and or invite Mr 	Nov 2018

Agenda Item	Responsible party	Action	Due date
		Butcher to November 2018 meeting.	
10.0 HPC's Draft Annual report 2017-2018	HPC Secretariat	▪ Submit annual report to minister.	30 Sep 2018
13.0 Member Updates	Stephen Duckett HPC Secretariat	▪ Circulate to HPC a copy of the Grattan Institute's forthcoming 'Orange Book' when able. ▪ Include the <i>Uluru Statement from the Heart</i> for discussion at the November 2018 HPC meeting.	Nov 2018
n/a SA Mental Health Services Plan	HPC Secretariat	▪ Organise a meeting for Steve Tully with Dr Brayley, Chief Psychiatrist, about the development of the SA Mental Health Service Plan.	Sept 2018
16.0 Correspondence	HPC Secretariat	▪ Accept invitations as noted.	Oct 2018

Updates from previous meeting (if any):

Details	Responsible party	Progress-to-date and next steps

Unresolved issues/Details to be addressed (if any):

Unresolved Issue	Responsible party	Next steps to be taken

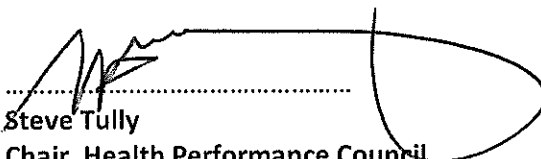
Date of next meeting:

Date: Thursday, 22 November 2018

Time: 09:30—14:30

Venue: Conference Room, HPC Office, Unit 6, 60 Hindmarsh Square, Adelaide

I certify that this is a true and accurate record of the meeting outcomes:



 Steve Tully
 Chair, Health Performance Council

Date: 21 / 11 / 2018