



MINUTES

HPC Meeting No. 48

Ref: 18-HPC-1815

Date:	Thursday 22 February 2018
Start Time:	9.30am
End Time:	2.30pm
Location:	Health Performance Council Office Conference Room Unit 6, Ground floor, 60 Hindmarsh Square, Adelaide
Purpose:	Bi-monthly meeting
Chaired by:	Steve Tully
Members present:	Mary Patetsos (Deputy Chair), Brett Rowse, Debra Kay, Jennene Greenhill, Lisa Jackson Pulver, Stephen Duckett
HPC Secretariat:	Jane Austin (Director), Andrew Wineberg, Nick Cugley
Invited guests:	1.30pm–2.00pm Skye Jacobi — Executive Director, Policy and Governance, SA Health
Apologies:	HPC members: David Roder , Rick Callaghan Invited guests: Michele McKinnon — Executive Director, Quality, Information and Performance, SA Health
Agenda Items:	<ol style="list-style-type: none"> 1. Register and declaration of interests 2. Approval of the draft minutes of the meeting held on 16 November 2017 3. Review of responsibilities taken and updates (if any) recorded at the meeting held on 16 November 2017 4. State of Our Health <ol style="list-style-type: none"> 4.1. Updates and communications monitoring 4.2. Introducing prisoner health indicators 5. Progress on advice in 4-Yearly Review (2014) 6. HPC's 4-Yearly Review (2015-2018) <ol style="list-style-type: none"> 6.1. Review program status 6.2. Report production 7. Monitoring SA Health's implementation of Transforming Health 8. Culturally and linguistically diverse communities health outcomes priority 9. End of Life Care case study (2018) 10. HPC standing item – Chair's communication meetings 11. SA Health executive update 12. HPC standing item – Member updates 13. HPC standing item – HPC Secretariat update report 14. Correspondence – Incoming and outgoing 15. Meeting dates <ol style="list-style-type: none"> 15.1. Regional meeting – 3 May 2018 in the Riverland 15.2. 2018 meeting dates

Outcomes:

Welcome and other business
<ul style="list-style-type: none"> • Steve Tully (Chair of HPC) invited Lisa Jackson Pulver to open the meeting with an Acknowledgement of Country. • HPC noted apologies for the meeting. • HPC noted that Steve Tully's last day as Health and Community Services Complaints Commissioner is Sunday, 25 February 2018. • HPC noted that Steve Tully will be on leave as Chair of HPC from 17 March 2018 to 21 April 2018 and Mary Patetsos (Deputy Chair) will be Acting Chair during this period.
1. Register and declaration of interests
<ul style="list-style-type: none"> • HPC noted that: <ul style="list-style-type: none"> ○ Mary Patetsos (Deputy Chair) has joined two organisations: (i) Adelaide Cemeteries Authority Board; and (ii) University of South Australia Council. ○ Debra Kay has joined the Medical Services Advisory Committee. ○ Lisa Jackson Pulver has joined the Sydney Health Partners Advanced Health Research and Translation Centre.
2. Approval of the draft minutes of the meeting held on 16 November 2017
<ul style="list-style-type: none"> • HPC confirmed the minutes of bi-monthly meeting number 47 held on 16 November 2017 as a true and correct record of that meeting.
3. Review of responsibilities taken and updates (if any) recorded at the meeting held on 16 November 2017
<ul style="list-style-type: none"> • HPC noted progress and confirmed actions to progress closure.
4. State of Our Health
<p>4.1 Updates and communications monitoring</p> <ul style="list-style-type: none"> • HPC noted the updates and communications monitoring. • HPC agreed that State of Our Health (SoOH) is a valuable resource and an important input into HPC's 4-yearly 2018 review report. • HPC had a strategic discussion about future options for State of Our Health-type reporting and what advice the council may make to the Minister in the 4-Yearly Review (2015-2018) report. <p>4.2 Introducing prisoner health indicators</p> <ul style="list-style-type: none"> • HPC agreed that prisoner indicators in SoOH should cover both prisoner health service <i>performance</i>, and prisoner <i>health outcomes</i>. • HPC agreed to include indicators on access (such as waiting times) and workforce, split by categories of incarceration and prisoner population groups. • HPC secretariat agreed to develop further options in consultation with Rick Callaghan (project sponsor) and report back to council.

5. Progress on advice in 4-Yearly Review (2014)

- HPC noted the updates.

6. HPC's 4-Yearly Review (2015-2018)

6.1 Review program status

- HPC noted the papers, including tabled papers on the Country Health Aboriginal Community and Consumer Engagement Strategy (ACCES) Review ethics application.
- HPC noted Lisa Jackson Pulver (project sponsor) update of meeting outcomes from the ACCES advisory group meeting held on 21 February 2018: Concerns about the quality of presentation by PwC's Indigenous Consulting (PIC) to the advisory group meeting that, if not improved, could risk project delivery and raises an issue of reputational risk to the HPC.
- HPC agreed to raise and resolve concerns with PIC Principal and Co-CEO.
- HPC noted the visit by the ACCES Review Advisory Group to Port Lincoln Aboriginal Health Service (PLAHS) and agreed to consider submitting a short article to the PLAHS newsletter.

6.2 Report production

- HPC noted the update.
- Steve Tully and Debra Kay agreed to form editorial sub-group that will develop the table of contents and report back to council.

7. Monitoring SA Health's implementation of Transforming Health

- HPC noted publication of HPC's fifth indicator report.
- HPC approved recommended indicators for patient/consumer experience and staff engagement to include in HPC's sixth indicator report, with exception of summary indicator *Inpatient involvement in care and treatment – aggregate measure* to be removed.
- HPC noted SA Health's advisory concerning undercount of December 2017 hospital activity data that would significantly impact on trends reported in the sixth indicator report.
- HPC approved postponing production of the sixth indicator report until SA Health data issue is resolved, with key stakeholders to be notified and an advisory posted to the HPC website.
- HPC approved distribution of draft sixth indicator report, including patient/consumer experience and staff engagement measures, for out-of-session project sponsor approval.
- HPC approved out-of-session project sponsor adjustment of communications plan to include dissemination of project findings by webinar.
- HPC noted tabling in Parliament of Select Committee on Transforming Health final report.
- HPC noted update on progress of SA Centre's Transforming Health Evaluation Working Group (THEWG).
- HPC agreed to write to the Chair of THEWG, requesting that HPC present its monitoring report at THEWG's upcoming *Evaluation Seminar: Health Reform in SA* on 7 June 2018.

8. Culturally and linguistically diverse communities health outcomes priority

- HPC noted the new South Australian Interpreting and Translating Policy for Migrant and Non-Verbal (Sign) Languages and DCSI Statewide Survey System Interpreting and Translating Register.
- HPC approved support for advising SA Health in their development of a tailored public hospital system data collection instrument to monitor implementation of the Interpreting policy from 1 July 2018.
- HPC agreed to write to SA Health seeking advice on the ISAAC Working Group's plans for a post-pilot evaluation of the three culturally and linguistically diverse data items being collected in the hospital inpatient activity dataset since 1 July 2017. HPC agreed to support and participate in any such evaluation.

9. End of Life Care case study (2018)

- HPC noted update of meeting of the project advisory group, including agenda and draft outcomes.
- HPC noted that Multicultural Communities Council of SA has been invited to join the project's advisory group.
- HPC noted progress update of SA-NT DataLink application – HPC has secured SA-NT DataLink approval (pending ethics approval) with a letter of technical feasibility, data custodian support, funding support, and advice that the ethics application qualifies for a low/negligible risk pathway which can be considered by the ethics committee out-of-session.
- HPC approved proposed case study contents and context, and considerations to inform the report.
- HPC noted Mary Patetsos' update on the SA Innovation Hub working for older people, a community of practice that aims to improve lives for older people by providing products and services older people value by translating ideas, innovation, learning and research into practice. More information is available via the website: <http://sainnovationhub.org/>

10.HPC standing item – Chair's communication meetings

- HPC noted the Chair's communication meetings.

11.SA Heath executive update

Invited guests Skye Jacobi (Executive Director, Policy and Governance, SA Health) and Kathy Ahwan (Principal Consultant, Corporate Governance and Executive Services, SA Health) joined the meeting from 1:30pm–2:00pm.

- HPC noted the update, including tabled papers (not for further distribution): *Access and Diversity Policy Directive – Draft for consultation* and *Proposed Survey Monkey Consultation Questions*.
- HPC noted the SA Health formal consultation on this policy directive will start in one to two weeks.

12.HPC standing item – Member updates

- HPC noted the updates.
- HPC noted the success of the first regional leaders' engagement event, in Port Lincoln; that the top priorities raised were patient transport, day surgery accessibility, and workforce recruitment and retention; and considered the opportunity for a series of HPC-moderated 'short talks' on other matters of interest to health in regional South Australia.

- HPC noted tabled draft HPC report *How South Australia compares with other states and territories for selected health performance indicators* as part of Brett Rowse’s member update.
 - HPC agreed to edits to the draft report, combining the executive summary and “How does SA compare” summary into one section.
 - HPC agreed to publish the finalised report with agreed edits to the HPC website in the week beginning 19 March 2018.

13.HPC standing item – HPC Secretariat update report

- HPC noted the update.

14.Correspondence – Incoming and outgoing

- HPC noted the correspondence.
- HPC agreed to ask Lisa Jackson Pulver if she would like to respond to Dr Tamara Mackean’s invitation to join a think tank on culturally competent health systems for culturally safe care for Aboriginal and Torres Strait Islander peoples. HPC noted an interest in the think tank and noted the council is not and will not be involved in the research work.

15.Meeting dates

Regional meeting – 3 May 2018 in the Riverland

- HPC members discussed and appraised options for activities on 2 May 2018 alongside the 3 May HPC meeting to be held in regional SA, and discussed the approach to review the outcome of this pilot regional meeting.

2018 meeting dates

- HPC noted confirmed future meeting dates for 2018.

Responsibilities taken:

Agenda Item	Responsible party	Action	Due date
4.0 State of Our Health	HPC Secretariat with Rick Callaghan	<ul style="list-style-type: none"> ▪ Develop options for including prisoner health service performance indicators with prisoner health outcomes indicators into SoOH. 	May 2018
6.0 HPC's 4-Yearly Review (2015-2018)	<p>HPC Secretariat with Lisa Jackson Pulver</p> <p>HPC Secretariat with Steve Tully and Debra Kay</p>	<ul style="list-style-type: none"> ▪ Resolve concerns raised by project sponsor with PIC Principal and Co-CEO. ▪ Draft table of contents for HPC's 4-yearly review (2015-2018) report. 	<p>Feb 2018</p> <p>May 2018</p>
7.0 Monitoring SA Health's implementation of Transforming Health	HPC Secretariat with project sponsors	<ul style="list-style-type: none"> ▪ Notify key stakeholders of delay in producing sixth monitoring report due to SA Health data undercount and post advisory to HPC website. ▪ When SA Health data issues are resolved, produce sixth monitoring report, including agreed patient/consumer experience and staff engagement measures with agreed edits, and release out of session with project sponsor approval under the project's comms plan. ▪ Adjust comms plan with project sponsor approval to include dissemination of project findings by webinar. ▪ Write to the Chair of THEWG, requesting that HPC present its monitoring report at their Evaluation Seminar: Health Reform in SA on 7 June 2018. 	May 2018
8.0 Culturally and linguistically diverse communities health outcomes priority	HPC Secretariat	<ul style="list-style-type: none"> ▪ Write to SA Health seeking clarification on what evaluation is being done on impact of new culturally and linguistically diverse data items being collected in the hospital inpatient activity dataset, offering support and participation in any such evaluation. 	May 2018

Agenda Item	Responsible party	Action	Due date
12.0 HPC standing item – Member updates	HPC Secretariat	<ul style="list-style-type: none"> Make agreed edits to HPC report <i>How South Australia compares with other states and territories for selected health performance indicators</i> and publish to the HPC website after the state election. 	May 2018
14.0 Correspondence	HPC Secretariat with Lisa Jackson Pulver	<ul style="list-style-type: none"> Ask Lisa Jackson Pulver if she would like to respond to Dr Tamara Mackean's invitation, noting HPC is not and will not be involved in the research work. 	May 2018
15.0 Meeting dates	HPC Secretariat	<ul style="list-style-type: none"> Plan activities on 2 May 2018 alongside the 3 May HPC meeting to be held in regional SA 	May 2018

Updates from previous meeting (if any):

Details	Responsible party	Progress-to-date and next steps

Unresolved issues/Details to be addressed (if any):

Unresolved Issue	Responsible party	Next steps to be taken

Date of next meeting:

Date: Thursday 3 May 2018 (regional meeting)

Time: To be confirmed

Venue: Riverland (exact venue to be advised)

I certify that this is a true and accurate record of the meeting outcomes:


 Steve Tully
 Chair, Health Performance Council

Date: 3 / 5 / 2018